

### Actions list for the Corporate Committee meeting on 12 September 2023

| Agenda Number | Title   | Action   |  |
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| 4             | Consideration of Minutes Of The Previous Meeting and the Actions list | Governance Officer to follow up those outstanding actions from the 7 June 2023 Corporate Committee meeting for updates.  | Ongoing  |
| 4             | Consideration of Minutes Of The Previous Meeting and the Actions list | <p>The Governance Officer to check with the Council’s Strategic Director Customer and Workplace whether there was available for circulation to the committee empirical statistics on the following for Council buildings:</p> <ol style="list-style-type: none"> <li>1.Occupancy levels</li> <li>2.Usage levels; and</li> <li>3.Details on who the freeholder or leaseholder was for each Council building.</li> </ol> | <p>Ongoing</p> <p>Update on occupancy and usage levels circulated to the Committee on 7 November 2023.</p> |
| 6             | Paid Domestic Leave report  | <p>The Director of Human Resources and Organisational Development would:</p> <ol style="list-style-type: none"> <li>I. Clarify, in relation to contracting and procurement, that all the Council’s external contractors had in place a domestic abuse policy;</li> <li>II. If they did not to ensure that they did so going forward;</li> </ol>  | Ongoing  |

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|   |  | III.Report back to the Committee on their findings in relation to i) and ii).   |   |
| 6 | Paid Domestic Leave report                       | The Cabinet Member for Employment, Human Resources and Equalities to report back, via the Council's Director of Human Resources and Organisational Development, the outcome of their discussions at the HR forum of the London Councils, on benchmarking on the level of leave granted in relation to domestic abuse throughout London's local authorities. | <b>RESOLVED</b><br>Update circulated to the Committee on 9 November 2023.   |
| 8 | Draft Corporate Committee Work Programme 2023/24 | The Governance Officer would contact the relevant officers as to the current status of the following work streams on the Committee's Work Programme 2023/24:<br>i.The Public Realm and policies for tables and chairs on pavements:<br>ii.The Regulatory Services Service Plan Update 2022/23   | Ongoing   |
| 8 | Draft Corporate Committee Work Programme 2023/24 | The Chair would check with the Council's Assistant Director, Business Intelligence, Elections & Member Services as to the status of the Council's work on Polling District and Place Reviews.   | Ongoing   |
| 8 | Draft Corporate Committee Work Programme 2023/24 | The legal officer to check with the Council's Head of Community Safety, Enforcement and Business Regulation, and report back to the committee, through the Governance Officer, on what PSPO was to be covered as part of the the Public Spaces Protection Order (PSPO) 2023/24 item, as listed on the Committee's Work Programme for 13 March 2024.         | <b>RESOLVED</b><br>Update circulated to the Committee on 26 September 2023. |

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| 8 | Draft Corporate Committee Work Programme 2023/24 | The Governance Officer would:<br>i. check with the relevant officers on the timetable for each of the items on the Committee's Work Programme for 2023/2024;<br>ii. Add an additional column to the Work Programme outlining the deadlines for each item. | <b>RESOLVED</b><br><br>See item 9 Work programme for further details. |

**Outstanding actions list for the Corporate Committee meeting on 7 June 2023**

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| 6 | Consideration of Minutes Of The Previous Meeting | The Governance Officer to:<br><br>I. Seek updates from the relevant Council Officers on the Green Flag work, Chief Executive and SMT pay arrangements, Equalities Demographic data and hire bikes on pavements since the last Committee meeting; and<br>II. Update the Committee members on the latest developments in those areas. | <b>RESOLVED</b><br><br>Updates on Green Flag circulated previously.<br><br>Updates on other parts of action included as part of 12 December 2023 meeting papers. |
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| 6 | Consideration of Minutes Of The Previous Meeting   | The Council's Head of Community Safety, Enforcement and Business Regulation would contact the Council's Street Population Coordinator for an update on data on those people referred to Turning Point UK, the City of London and Hackney Substance Misuse Service.  | <b>RESOLVED</b>  |
| 7 | Future Working and ways of Workplace Update        | The Governance Officer to arrange a tour for the Committee members of the Council's buildings off campus.   | Ongoing  |
| 7 | Future Working and ways of Workplace Update        | The Council's Strategic Director Customer and Workplace would provide an update on Carbon Monitoring to the Committee before the next meeting.  | <b>RESOLVED</b><br><br>Update on action circulated on 7 August 2023                          |
| 8 | Business Regulation Service Delivery Plans 2023/24 | <p>The Head of Community Safety, Enforcement and Business Regulation to provide to the committee figures on:</p> <ul style="list-style-type: none"> <li>I. The number of service requests received in relation to food poisoning by members of the public;</li> <li>II. How many infectious disease notifications the service had dealt with in the borough.</li> </ul> | <b>RESOLVED</b><br><br>Update on action included as part of 12 December 2023 meeting papers. |
| 8 | Business Regulation Service Delivery Plans 2023/24 | The Council's Head of Community Safety, Enforcement and Business Regulation would monitor responses to the FSA consultation and liaise with the relevant Cabinet Member to ensure the Government was aware of Hackney's perspective on the proposed changes.  | <b>RESOLVED</b><br><br>Update on action  |

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|   |   |  | included as part of 12 December 2023 meeting papers.                                     |
| 9 | Environmental Enforcement Annual Performance Report 2022/23 | The Council's Head of Community Safety, Enforcement and Business Regulation would provide the Committee with an organogram of the Council's Environmental Enforcement Service. | <b>RESOLVED</b><br>Update on action included as part of 12 December 2023 meeting papers. |
| 9 | Environmental Enforcement Annual Performance Report 2022/23 | The Council's Head of Community Safety, Enforcement and Business Regulation would provide enforcement spend figures for 2019-20.   | Ongoing  |